



NTPC Ltd

CIRCULAR

Registration for Online coaching Facility

Online coaching facility has been introduced vide CHRC No 903/2021 & CHRC No 927/2022 for the wards of NTPC Employees. To avail the coaching facility for the year 2023-24 interested and eligible employee has to register through [ESS>Employee Self-Service>Surveys>Online Coaching Enrolment Form](#). This year coaching facility for class VIII is being introduced. The fee for the class VIII will be circulated separately. The online registration form will remain open from **07.03.2023 to 20.03.2023**.



NTPC LTD. **CORPORATE-HR**

Ref.No. 01.HR-Welfare

Date:03.03.2021

CORPORATE HR CIRCULAR NO. 903 / 2021

Sub: Scheme for Coaching Facility to the wards of NTPC Employees

1.0 Introduction:

- i. NTPC has always strived towards providing best quality of life at its projects and stations. Providing state of the art facilities in the field of education for the wards of NTPC Employees is one of the prime concern for NTPC.
- ii. Technological advancement has provided various new innovative methods in the field of education and online coaching is one such step.To meet the aspirations of our employees for quality education to their wards, on-line coaching facility for the children of NTPC employees studying in classes IX to XII is being introduced.
- iii. The online classroom coaching has been started with an objective to provide quality coaching to the children of NTPC employees towards preparation for National Level / State level Engineering / Medical entrance examinations such as JEE Mains, JEE Advanced, NEET, AIIMS, etc. The coaching will also prepare the students towards examinations like NTSE, Olympiads, etc.

2.0 Objective:

- i. To develop a holistic teaching and learning solution for school students of NTPC Townships across the country.
- ii. To create Interactive online classrooms with live class facility and provide quality educational content to students as required for various National level / State level Engineering and Medical Entrance tests.
- iii. To provide a centralized facility for interactive learning and create an open learning environment.
- iv. To create a child centered inclusive and constructive environment for learning.

3.0 Applicability:

- i. The scheme of online coaching will be applicable to the wards of employees studying in NTPC Project/Station schools. The scheme will also be applicable for the wards of employees posted in non-family projects and wherever Classes from IX to XII are not available in project school.

4.0 Modalities:

- i. The contract for online coaching shall be awarded by CC-HR (C&P). Initially the contract shall be awarded for 2 years. Subsequently keeping in view the requirement and usefulness of the scheme, contract shall be awarded accordingly.
- ii. The online coaching will be provided through web based latest technology. The technology should enable the user children to attend the online classes through Laptop/PC/TAB/Mobile etc. from home or any other location.
- iii. The online classes will be organized for the subjects Science, Math, Social Studies and English for class IX and X. For class XI and XII, the classes will be conducted for Physics, Chemistry, Math and Biology only.
- iv. In order to provide proper attention to each child enrolled for online coaching, there will be one batch for every 50 no. of students in each class i.e. IX to XII.
- v. Facility of **Video archives, Study material, Online doubt clearing sessions, PTM, WPT (Weekly Practice Test), Academic Help Desk, and Student's performance feedback shall be provided by the online coaching service provider.**
- vi. The performance of agency will be evaluated every year based on feedback from children and parents and the performance of students in X and XII Board exams, JEE Main and JEE Advances, NITs, Medical Entrance tests, NTSE, Olympiad, etc. If the performance of the agency is found unsatisfactory at any stage of the course, the contract will be terminated immediately after giving one-month notice to the agency. The agency shall provide feedback about the studies from student/parents in the defined format on annual basis.
- vii. Online provision shall be made in ESS for enrollment of the wards by employees. Registration shall be considered for the wards as per dependent list maintained in ESS/SAP.

5.0 Fee / Payment for On-line coaching:

- i. The fees of coaching institute shall be shared by NTPC and Parents (i.e. NTPC Employees) in 50:50 ratio. The share of employee shall be recovered from salary on quarterly basis.
- ii. The payment will be made by the CC-Welfare group as per contract provision to the online coaching service provider.
- iii. As per contract awarded for the year 2021 and 2022 academic session, the fee structure shall be as below:

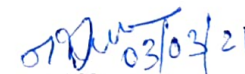
SN	Class	Fee to be paid by employee per annum/ student (Rs.)	Fee to be paid by NTPC per annum/ student (Rs.)
1	Course for Class IX	6354.00	6354.00
2	Course for Class X	7414.00	7414.00
3	Course for Class XI for Engineering and Medical	10593.50	10593.00
4	Course for Class XII for Engineering and Medical	11650.50	11650.50
GST Extra @ 18%			

- iv. The fee structure is subject to variation as per contract award value from time to time.
- v. The facility for online coaching shall be provided to the ward of employees in one class (from Class IX to XII) once on cost sharing basis. If any employee intends to continue the ward in the same class for another year, full cost of the online coaching shall be borne by the employee.

6.0 This scheme supersedes all the earlier schemes / clarifications issued with regard to coaching classes for students of NTPC employees.

7.0 This shall come into force with the academic year 2021-22.

This issues with the approval of the Competent Authority.


 (Navneet Kumar)
 AGM (HR)

Distribution: Through Intranet



**NTPC LTD.
CORPORATE-HR**

Ref No 01:HR-Welfare

Date 28.03 2022

CORPORATE HR CIRCULAR NO. 927/2022

Sub: Modifications in the Scheme for Coaching Facility to the wards of NTPC employees

1.0 Vide CHRC 903/2021 DATE 03.03.2021, the scheme for online classroom coaching for the wards of NTPC employees studying in class IX to XII in NTPC Projects Schools and other locations was introduced with an objective to provide quality coaching to the children of NTPC Employees towards preparation for National Level/state level Engineering/ Medical entrance exams and also other competitions like NTSE, Olympiads etc.

2.0 The Clause 3.i of CHRC903/2021 is modified as below;

Clause No	Existing	Modified
3.i Applicability	The scheme of online coaching is applicable to the wards of employees studying in NTPC Projects/Station Schools. The scheme will also be applicable for the wards of employees posted in non-family projects and wherever classes from IX to XII are not available in project school.	The scheme of online coaching is applicable to the wards of all NTPC employees studying in class IX to XII.

3.0 All other terms and conditions of the above scheme shall remain unchanged.

This issues with the approval of the Competent Authority


28/03/22
Navneet Kumar
AGM (HR)

Distribution: Through Policy Portal and email